



GENERAL RULES AND GUIDELINES

1. GENERAL SCHOOL RULES

Adherence of the following rules is mandatory for all students. Any deviation from the rules or possession of forbidden materials will lead to strict disciplinary action including expulsion from School, payment of fine or confiscation of prohibited items and will not be returned.

Students must carry their almanacs to School every day. Students are expected to carry books in strict accordance with the time table and refrain from bringing unnecessary material to school. Spring Mount is committed to providing a safe and secure learning environment for every-one in the School. Bullying/ Harassing and use of foul language are not tolerated.

2. Prohibited items or activities

- Expensive stationery (pens, pencils, fancy pencil-box, etc.)
- Watches of any kind
- Bringing money to school is not allowed unless authorised by the School
- Commuting to school on self-driven two/four-wheelers
- Bringing pets to school
- Chewing Gum
- Any type of snack or packaged beverages
- Exchanging/Trading/Bartering of any kind of items
- Damaging or disfiguring any school property
- Sale of goods or fund raising on campus unless prior approval has been granted by the Principal
- Social Meetings with any School Staff & Teachers outside of School timings and premise

Any publication, Electronic Devices, including mobile phones, cameras, ipods, ipads, tablets, toys, laser pointers, storage devices (CD/ DVD, pen drives, portable HD, SD cards, Game-boys etc.), not relevant to academic pursuits or authorised by the School

3. Birthday Celebration

The School recognises that birthdays are special occasions for students and parents. The school does not permit distribution of candies, toffees, chocolates or any take-home presents for students or teachers.

Students are free to wear clothes of their choice that conform to norms of modesty. Book donations to the School library are encouraged. The book with their name and date can be handed over by the child to the classroom teacher.

Parents are not allowed to enter the Academic Area at any time without permission, before or after school.

4. Golden Rules

It is mandatory for all students, unless instructed otherwise, to be present for School events and functions celebrated in or outside the school.

All students should assemble in dining area at the designated time immediately after the bell. Students must maintain discipline and silence in the lunch hall.

Our objective is "Spring Zero Food Print" and therefore food wastage is discouraged. Students will remain seated on their assigned table until dismissed by the teacher. Students must bring their own water bottles labelled with their names written on it.

The School provides clean and safe drinking water. Water bottles can be re-filled at several water stations on the campus.

The School reserves the right to terminate students after repeated warnings for unsatisfactory progress in academics or conduct.

The School reserves the right to make changes to School Rules, which may be communicated to students and parents and shall be binding to all.

5. Uniform & Personal Grooming

Our Uniform is an integral part of our School Identity, uniting our students. Students must wear their uniform with pride and ensure that they look neat, tidy and presentable at all times.

Uniform is compulsory during school hours and for all school functions including all such instances where students are representing the school outside

Students who are not in ironed, neat or tidy uniform will be debarred from boarding the bus or entering the school

Shoes, Socks and School belt is mandatory for all students.

Floater/Crocs/Platforms/ Slippers/Sandals/Flip-flops are not permitted.

Nails must be kept properly groomed and use of nail polish is prohibited

Students are not allowed to apply henna on their hands

Body piercing and tattooing of any sort is strictly forbidden

Boys are not allowed to sport a beard

Girls must plait their hair. Colouring, bleaching or highlighting of hair is not permitted

Students are not allowed to wear rings on ears or fingers or nose. However, a pair of small ear studs is permitted

Students are required to tuck their shirts at all time and must carry a clean handkerchief everyday to School

Hair styling should be clean, neat. Hair should not fall into the student's eyes and face The following hairstyles are considered inappropriate: mohawks, letters, symbols, lines cut in hair or any other styles or colours deemed inappropriate by the School administration Proper swimming attire should be worn during the Swimming classes including goggles and swim cap

6. School Transport Policy

For a safe journey, the following safety rules and regulations are to be followed by the students and parents. The following code of conduct should be observed by all:

No student will be allowed to travel by School bus without an identity card (ID). The buses will not wait for late comers. Ensure that the child is at the pickup location before bus arrival time. Bus drivers have been instructed to depart if your child is not ready when the bus arrives at the location. Safety is our first concern. No permission will be granted for a child to ride a bus other than the assigned bus.

Students who must cross the road or highway to enter the bus must always try to be on the right side of the road while waiting for the bus. Students should cross the road only after the bus has arrived at the pick-up location and the driver has signalled to cross the road. Students who must cross the road upon de-boarding the bus in the afternoon will go to a point on the shoulder of the road ten feet in front of the bus and cross the road only after the driver has signalled to cross.

Do not:

Run to board the bus but walk in a queue Board or alight from a moving bus
Stretch your head or hands out of the bus Consume food or beverages on
the bus Jump, shout, fight, litter inside the bus

Any student not following rules while travelling in the school bus, will be
debarred from travelling In the school bus. Parents are responsible for
providing own transportation, if bus privileges are withdrawn/denied for any
reason. Please note that the Transport Fee is non-refundable in case bus
privileges are withdrawn or suspended for any disciplinary reason.

Pick-up rules for parents of children availing school transport

Parents can make a request to pick up their child for those students availing
transport facility However, this request must be made in person at the Front
Office at least 1 hr before bus departure time.

The School will not release the child to anyone else other than the
Parent/Guardian recorded in the School Register. Parent/Guardian MUST
show Identity Proof & Student ID at the Front Office.